



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON ANSBACH
UNIT 28614
APO AE 09177

IMEU-ANS-AO

01 October 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Accident Reporting Procedures, Commanders Policy #48

1. REFERENCES:

- a. AR 385-10, The Army Safety Program, 29 February 2000.
- b. AR 385-40, Accident Reporting and Records, 1 November 1994.
- c. AER 385-40, Accident Reporting and Records, 29 September 2005

2. PURPOSE: To provide guidance on accident reporting procedures within the United States Army Garrison Ansbach's area of operations.

3. SCOPE: All personnel (Soldiers, Army Civilians, and Local National employees).

4. POLICY/PROCEDURES: All Army accidents and incidents, including Occupational Illnesses and Injuries, regardless of cause, consequence, and severity will be reported as soon as possible through supervisory channels to the serving local Safety Office.

a. Injury: An injury must be reported if it results in:

- (1) A fatality, regardless of the time between the initial injury event and death.
- (2) Permanent total disability or permanent partial disability.
- (3) A lost-time case involving days away from work.
- (4) Restricted work activity.
- (5) First-Aid injury.

b. Accident report form(s). To ensure prompt notification and investigation the appropriate accident report form shall be completed and submitted to the local Safety Office.

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(1) Local National personnel: AE Form 385-40A, Unfallanzeige (LN Accident Report), Jun 03

(2) Army Civilians: Department of Labor Form CA-1, Federal Employees Notice Traumatic Injury and Claim for Continuation of Pay/Compensation.

5. Army motor vehicle accidents are accidents involving Government owned or leased vehicles in the following instances:

- a. Collision or contact with another vehicle, object, or pedestrian.
- b. Personnel injuries or property damage due to cargo shifting in or falling from another vehicle.
- c. Damage to Government property including vehicle damage.

To ensure initiation of notification and investigation, DA Form 285-AB-R, U.S. Army Abbreviated Ground Accident Report (AGAR), Jul 94 shall be completed and submitted to the local Safety Office.

6. Point of contact for this policy is the S-1, USAG Ansbach, DSN 468-7736/7730/7177 or commercial 0981-183-736/730/177.



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LTC, SF
Commanding

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